

Processing

With Perma-Bound, getting the books you need goes hand-in-hand with [meeting your processing needs](#).

Long before any books are processed and shipped, your Perma-Bound representative will help you make your processing selections and develop specifications. **This way, you can shelve your books the day they arrive.**

We can customize our processing to meet the requirements of your school, and will even send sample books produced with your processing specifications so you can see what you will be receiving.

Perma-Bound's processing works with any circulation system. You don't have to worry about being restricted to a single source for your book purchasing.

Need a circulation system? Perma-Bound partners with other providers to bring you complete circulation system packages. Your Perma-Bound representative can tell you about our flexible and cost-effective circulation solutions.

Ordering

Your Perma-Bound representative will assist you in placing your order, making it an easy task.

Once ordered, the books you need will be on their way as soon as possible. Now the toughest part of your journey is complete. It's all downhill from here.

Continue to work with your Perma-Bound representative. They can answer any questions you have and help you plan for the day your first shipment arrives.

Shipping

Meanwhile, your books are being selected in our warehouse, carefully processed, and packed into shipping cartons. **You can even request they be packed and organized by Dewey number to make shelving the books easier!** Remember, with Perma-Bound shipping in the US and Canada is free!

Delivery

You've reached the last leg! Enjoy the final stage of your journey when the books are delivered and it's time to put them on the shelves.

What could be a daunting task can be pleasurable with your Perma-Bound representative leading the way!

When the big day arrives and you open the doors of your new library, you'll have the satisfaction of knowing that your collection perfectly fits your school's educational and budgetary needs.

Did you have help? Sure, and down the road if your needs change, **we'll be there to guide you just as we are now!**